



THE DULUTH PLAYHOUSE

SINCE 1914

Internship Overview

MARKETING INTERNSHIPS

Start Date: Flexible

Marketing Blogger

Position Summary: This intern supports the Marketing Director by developing the Duluth Playhouses communication materials and social media.

BUSINESS RELATED INTERNSHIPS

Start Date: Flexible

Non-Profit Projects

Position Summary: Assists with season sponsorships; assign and distribute sponsor tickets. Interns will also have the opportunity to see and learn the business realities of administration and management in a non-profit organization.

Archive Intern

Position Summary: We are looking for an intern to coordinate our archives and make them digital. Help us ensure that our archives are around for generations to come.

ASL INTERNSHIPS

Start Date: September 2018

ASL Intern

Position Summary: Assists with experienced ASL interpreter to interpret Duluth Playhouse NorShor performances. This intern will work closely with an experienced ASL interpreter. Must have ASL experience.

INTERNSHIPS RELATED TO YOUTH

Start Date: Flexible

Education and Family Theatre Intern

Position Summary: The Education and Family Theatre intern will work independently and with a team to oversee the education schedule, student attendance, assist camp teachers, and assist Artistic Directors as needed.

TECHNICAL INTERNSHIPS

Start Date: Flexible

Events Intern

Position Summary: The Events Intern will work independently and with the Production Manager to as a point of contact to communicate with producers, gather event information, give tours, and produce initial contracts.

Production Intern

Position Summary: The Production Intern will work independently and with the Production Manager to take and distribute meeting notes, prepare essential documentation, attend production meetings and technical rehearsals, and assist designers, directors, and stage managers as needed.

Technical Direction Intern

Position Summary: The Technical Direction (TD) Intern will work with the TD and shop staff to complete the scenic elements for all Duluth Playhouse Productions. The Intern will learn the design process used at the Playhouse and learn the ins and outs of getting a design from paper to the stage.